

**2009-2010 APPLICATION FOR WAIVER OF  
SATISFACTORY ACADEMIC PROGRESS STANDARDS  
FOR FEDERAL FINANCIAL AID (TITLE IV)**



<b>NAME:</b> _____ (LAST) (FIRST) (M.I.)
<b>ID #:</b> _____ <b>PHONE #:</b> _____
<b>ADDRESS:</b> _____ (STREET) (CITY) (STATE) (ZIP)

In order to apply for a Waiver for Satisfactory Academic Progress for Federal (Title IV) Financial Aid, the student must demonstrate that: (1) an unusual/extraordinary circumstance existed while they were enrolled at MCC and had affected their academic performance; (2) the student can provide documentation of the circumstances; and (3) the circumstance is now resolved or no longer exists.

**For students who are enrolled for the 2008-09 academic year, your waiver will not be evaluated until the final grades are posted for the 2009 spring semester.**

**1. What were the circumstance(s) that affected your academic performance during your most recent enrollment at MCC? (Please be specific).**

**2. When did the circumstance(s) occur? (Day/Month/Semester, please be specific and please note that the circumstances you are citing must have occurred during the semester(s) in which you failed to meet academic progress requirements.)**

**3. How and Why did the circumstance(s) affect your academic performance? (You may attach a separate sheet of paper, if necessary)**

**4. Please indicate what documentation you are attaching to this waiver to verify the circumstances that affected your academic performance. Documentation must be from another source other than yourself. Documentation is REQUIRED for all waivers. Waivers WITHOUT documentation will NOT be accepted.**

**5. Please state how the circumstance(s) has been resolved/no longer exists.**

**By my signature, I attest to the following:**

1. I have been notified by the MCC Financial Aid Office that I am ineligible for Federal (Title IV) Financial Aid (Pell Grant, SEOG, Federal Work-Study, Federal Direct Student Loans, and Federal Direct Parent Loans) at Monroe Community College due to failure to meet satisfactory academic progress standards.
2. I fully understand the reason(s) why I did not meet Monroe Community College's standards for satisfactory academic progress for the purpose of maintaining eligibility for Federal financial aid.
3. I fully understand what I must do to maintain satisfactory academic progress for Federal financial aid programs from this point on.
4. I have read and understand the College policies and procedures regarding waivers of academic progress.
5. All information will be maintained in my records and may be reviewed by institutional, federal, and/or state program review and audit personnel.
6. I understand that I may need to file a separate waiver of satisfactory academic progress for NYS financial aid programs (TAP/APTS) and that the approval for a waiver of satisfactory academic progress for Federal financial aid programs does not guarantee the reinstatement of NYS (TAP/APTS) financial aid eligibility.
7. I accept the decision of the designated College official as final in granting of the waiver and that waivers will be granted only for extraordinary circumstances which I can document.

**STUDENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Completed waiver applications should be submitted to either the Financial Aid Office at the Brighton Campus or the Registration & Financial Services at the Damon City Campus.**

**Brighton Campus:**  
**Financial Aid Office**  
Monroe Community College  
1000 East Henrietta Road  
Rochester, N.Y. 14623  
FAX: 585-292-3840

**Damon City Campus:**  
**RFS Office**  
MCC Damon City Campus  
228 East Main Street  
Rochester, N.Y. 14604  
FAX: 585-262-1733